

**HARYANA GOVERNMENT**  
**INFORMATION PUBLIC RELATIONS & CULTURAL AFFAIRS DEPARTMENT**

**NOTIFICATION**

Dated the 28th August, 2009

**'Haryana Media Personnel Welfare Fund Administration Scheme'.**

No.8/39/09-3PP - With a view to provide timely and adequate financial assistance to the deserving members of the media working in various capacities in the state of Haryana or covering the state of Haryana or their dependents or legal heirs in cases of dire need on account of illness or demise or accident or other exigency, The Governor of Haryana is pleased to make the following scheme for rendering financial assistance in this regard.

**1. Title of the Scheme**

The Scheme may be called the 'Haryana Media Personnel Welfare Fund Administration Scheme'.

**2. Commencement**

The Scheme shall come into force with immediate effect.

**3. Scope**

The scope of the scheme is to provide financial assistance to a deserving 'media personnel beneficiary' as defined in the scheme and shall be subject to the terms and conditions as laid down hereinafter.

**4. Definitions**

- (a) **'Committee'** means the State Level Committee constituted for the purpose of administration of the Haryana Media Personnel Welfare Fund as provided in para 6;
- (b) **'Fund'** means the Haryana Media Personnel Welfare Fund;
- (c) **'Government'** means the Government of Haryana;
- (d) **'Media Personnel Beneficiary'** means
  - i. a **'Working Journalist'** as defined in the Working Journalists and other Newspaper Employees (Conditions of Service) and Miscellaneous Provisions Act, 1955; (45 of 1955).
  - ii. a **'Media Personnel'** whose avocation is that of writing/ reporting for newspapers, news magazines, news channels including radio, TV or web based services and who is

employed or on contract as such, either whole-time or part-time or job works basis, in or in relation to, one or more such establishments and includes an editor, a reporter, news reader, cartoonist, photographer, cameraman, photo journalist, columnist, page visualiser, page designer, writer, new-editor, sub-editor, feature writer, copy and proof-reader, free lance journalists, but does not include any such person who--

- a) is employed mainly in a managerial or administrative capacity; or
  - b) is being employed in a supervisory capacity, performs, either by the nature of the duties attached to his office or by reason of the powers vested in him, function mainly of a managerial nature.
- iii. a **'contractual media personnel'** means a media representative engaged on regular or part-time contract basis in the work of news media/press as authorised by an Editor/News Editor/appointing authority on fixed monthly remuneration basis.
- iv. a **'stringer/contract for service'** i.e. a news representative not in the whole time employment of any newspaper, news agency/ electronic media and who is paid fee/ honorarium/ payment based on job work by such media organizations. Their main avocation may or may not be journalism;
- v. an **'editor-cum-correspondent'** i.e. editor-cum-correspondent of a weekly, daily evening, fortnightly and monthly news publication or electronic news channel either radio, TV or internet/ web news service.
- vi. or any other personnel providing support service, either to electronic media or print media.
- vii. a **'Retired Media Personnel'** means a working media personnel who has retired after having rendered a minimum service of ten years as working media personnel and has attained the age of 58 years and has not taken up any other gainful employment after such retirement other than journalism.
- viii. Any other category associated with media/ journalism as decided by the government.

## 5. Purpose of the Fund

The purpose of the fund shall be to provide financial assistance to Media personnel beneficiary/ media personnel or his or her dependent(s) or legal heirs, as the case may be, in emergent cases as provided under the scheme.

## 6. Constitution of State Level Committee and Administration of the Fund

- (1) A Fund will be constituted by the Government and shall be placed at the disposal of the Directorate of Information and Public Relations. Funds would be transferred to SAMVAD Society for which a separate account would be maintained by the Society.
- (2) The Fund shall be administered by a State Level Committee headed by the Minister-in-Charge and in his absence by the Parliamentary Secretary or the Chief Parliamentary Secretary looking after the work of the Information and Public Relations Department. It shall comprise of the following members, namely:-
  - (i) Commissioner and Secretary to Government, Haryana, Information and Public Relations Department - Member;
  - (ii) Director, Information and Public Relations Department, Haryana – Member/ Additional Director PR in case the post of CIPR and DIPR is held by same person.
  - (iii) Member Secretary/Executive Director, Haryana Samvad Society – Member.
  - (iv) Joint Director (Press), Information and Public Relations Department Haryana - Member.
  - (v) Deputy Director (Press) Information and Public Relations Department Haryana - Member Secretary.
  - (vi) Any other media professional/ representative of any media persons' organization/ officer of the state government/ central government co-opted by the committee.

## **7. Ceiling on financial assistance**

The State Level Committee shall be competent to release assistance up to Rs. 2.50 lakh in each case. The ceiling can be increased by the government from time to time.

## **8. Corpus for the Fund**

- (a) The Fund will be set up with the initial grant-in-aid of Rs. 50 lakh sanctioned by and received from the State Government which shall be kept in a nationalized bank in a separate account maintained by the Samvad Society. Any sum spent out of the fund shall be reimbursed by the State Government.
- (b) The bank account shall be operated by the Member Secretary/Executive Director of the Samvad Society with counter-signatures by the Additional Director, Information and Public Relations, Haryana.

## **9. Eligibility for availing assistance from the Fund**

Any Media personnel beneficiary or their dependent/legal heir shall be eligible for availing assistance from the fund,

- (a) in the event of death/medical emergency of a media personnel beneficiary, an amount of ex-gratia as may be determined by the Committee for payment to the surviving spouse or in the event of the deceased not being survived by his or her spouse, to the surviving minor(s), if any, and in the event the deceased being not married or single or not survived by any spouse or children or legal heir, such ex-gratia payment may be sanctioned in favour of his dependent father or mother or both, as the case may be.
- (b) in the event of death of a media personnel beneficiary, in addition to any assistance provided for under clause (a) the Committee may recommend educational assistance on a recurring basis in favour of the school-going children of the deceased, or financial assistance for the marriage of a daughter of the deceased.

While considering the request for financial assistance, the Committee shall take into consideration the financial condition of the applicant(s) and also take into consideration any document and any other evidence which should be called for before sanction or recommendation of the financial assistance.

- (c) committee may sanction financial assistance to a media personnel beneficiary in other exigency on case to case basis.

#### **10. Assistance in emergent cases**

In emergent cases, the committee can appoint by resolution any of its members to grant financial assistance to the media personnel beneficiary and subsequently its ex-post facto approval would be obtained from the Committee. Till such appointment Commissioner and Secretary Information and Public Relations, Department would be the authority to grant financial assistance in emergent cases.

#### **11. Annulments/ revocation of assistance**

Financial assistance sanctioned under the scheme shall be liable to be recovered at any time in case it is found that the assistance was obtained on the basis of information known to be false or by way of suppression or misrepresentation of true facts along with the interest at the prevailing interest rates applicable in nationalized banks.

#### **12. Procedure for sanction from Fund**

The application for the grant of financial assistance under this scheme shall be submitted to the Member Secretary of the Committee in the form prescribed in Schedule (I). Any other additional information may be asked by the committee. Committee may amend the application form as and

when required. On the recommendations of the Committee, amount of assistance would be sanctioned out of this Fund.

**13. Auditing of funds**

The Fund shall be subject to audit by the Auditors appointed by the Samvad Society.

**14. Maintenance of Accounts and payments**

- (a) The accounts shall be maintained by the Samvad Society in accordance with settled principles of accountancy.
- (b) All payments shall be made by 'Account payee' cheque.

**15. Removal of difficulties in implementation of scheme**

Commissioner and Secretary Information and Public Relations, Department is empowered to make necessary changes, amendments, modifications in the scheme to remove any difficulty faced in the implementation of the scheme, keeping in view the basic objectives of the scheme intact.

**16. Power to amend**

Government in the Information and Public Relations, Department, Haryana would be competent to amend scheme as and when required.

**17. General**

Grant of financial assistance out of the Fund to any media personnel beneficiary or his/her dependent(s) shall not be taken as a matter of right. Financial assistance would be extended depending on the Committee's satisfaction regarding the eligibility or merit of the case in each instance, and shall also be subject to the financial resources available for the purpose. There shall be no appeal against the decision of the Committee. The Committee reserves the right to reject or accept any application without assigning any reason thereof.

Accordingly, the matter relating to rules in respect of setting up of Patarkar Kalyan Kosh by the Directorate of Information and Public Relations Department, Haryana is placed before the Council of Ministers for their consideration and approval in terms of provisions contained in item No. 20 of the Schedule referred to in Rule 5 and 11 of the 'Rules of Business of the Government of Haryana, 1977.'

**Dr. K.K. Khandelwal**

Commissioner & Secretary to Government, Haryana,  
Information & Public Relations Department.

Schedule – I

**Form of Application for Financial Assistance to the Media Personnel**

To

**The Director,  
Information & Public Relations Department, Haryana  
Chandigarh.**

**Kind attn:** Joint Director (Press)  
Media Centre Haryana, 8<sup>th</sup> floor,  
Haryana Civil Secretariat, Chandigarh.

1.	<b>Name of the Media Person seeking financial assistance or for whom financial assistance is being sought</b>	
2.	<b>In case of demise of the Media person the name of the applicant in full (in capital letters) along with address</b>	
3.	<b>Age and date of birth of the media person</b>	
4.	<b>Full address of media person (Proof of residence be attached)</b>	
5.	<b>Organisation/ newspaper/ news magazine/ electronic media in/for which the media person is/was working/employed/engaged/ providing job work services</b>	
6.	<b>Nature of employment/ engagement (Regular employee/ part-time employee/ on contract/ for contract on job work/ news contributor/ freelance journalist / stringer/ retired journalist )</b>	
7.	<b>Amount of financial assistance sought.</b>	
8.	<b>Purpose/ Reason for financial assistance (attach documentary proof regarding reasonability of assistance required such as proof of illness, medical expenditure invoice/bill, accident or proof of any other exegency)</b>	

9.	<p><b>In the case of family's dependence on the deceased media personnel</b></p> <p><b>(a) Details regarding the service of the deceased media personnel</b></p> <p><b>(b) The applicant's relationship with the media personnel (whether widow/ widower/ son/ unmarried daughter / father / mother/ legal heirs/ office bearer of a association of media persons of which the deceased media person was a member/ any other, specify)</b></p>	
10.	<p><b>Details of other sources financial assistance received if any in regard to the purpose mentioned. Such as PM/CM Relief Fund, From employer, from media organization/ association etc./ any other source</b></p>	
11.	<p><b>Certification:</b></p>	<p>I hereby certify that :</p> <p>All the above particulars furnished by me are true to the best of my knowledge and nothing has been concealed which is relevant to this request for financial assistance.</p> <p>I undertake to refund the assistance if sanctioned and received, if it is found at any time that the assistance was obtained on the basis of information known to be false or by way of suppression or misrepresentation of true facts along with the interest at the prevailing interest rates applicable in nationalized banks.</p> <p style="text-align: right;">Signature of the Applicant</p>
	Place:	Date:

**REPORT OF PRESIDENT / SECRETARY OF THE MEDIA PERSONS' ASSOCIATION / UNION OF MEDIA PERSONNEL/JOURNALISTS / THE EMPLOYER/ DISTRICT INFORMATION AND PUBLIC RELATIONS OFFICER**

1.	I have made necessary enquiries regarding the statements in the application form of Shri / Smt and submit the following report:	
2.	The Media Person is/was employed/engaged as (designation) with (name of the employer)	
3.	The applicant comes under the scheme for giving financial assistance to working journalists / dependants in distress.	
4.	The applicant is the widow / widower / son / unmarried daughter / father / mother/legal heir of the late . . . . . . .	
5.	The age of the applicant as verified from the certificates of date of birth furnished by the applicant or other reliable records (to be specified) is . . . . . Years . . . . .	
6.	The total income of the claimant is Rs. per annum	
7.	The particulars furnished by the applicant are correct	
8.	Other remarks, if any	
9.	Signature (Name and Address with office seal)	
10.	Place :	Date :



